

Candidate Assessment Form

Position:

Candidate:

Interviewed By:

Date:

Candidate Assessment Rating:

1 = Unacceptable 2 = Below Average 3 = Acceptable 4 = Above Average 5 = Excellent

Category	Notes	Candidate Rating				
		1	2	3	4	5
Presentation and manner: Did the candidate present themselves well throughout the interview?		1	2	3	4	5
Experience/work history : Has the candidate acquired similar skills or qualifications through past work experiences?		1	2	3	4	5
Education : Does the candidate have the appropriate educational qualifications or training for this position?		1	2	3	4	5
Skills and knowledge: Does the candidate have the skills and knowledge necessary for this position?		1	2	3	4	5
Communication skills: Did the candidate demonstrate effective communication skills during the interview?		1	2	3	4	5
Team Fit: Would the candidate fit with the team?		1	2	3	4	5
Culture Fit : Would the candidate fit with the company culture?		1	2	3	4	5

Leadership: Does the candidate demonstrate leadership skills and ability to grow within the company and/or role?		1	2	3	4	5
Overall Impression and Recommendation: Final comments and recommendations for proceeding with the candidate.		1	2	3	4	5